



JOB DESCRIPTION

Housekeeper

Responsibilities and Duties

Include but not limited to:

- Cleaning and stocking guest bedrooms and bathrooms to ensure all rooms are prepared and inspected according to Black Star Farms standards
- Laundry service and organization
- Performing a variety of cleaning activities in the public areas of the Inn such as sweeping, mopping, dusting, and polishing
- Checking stock levels of all amenities in housekeeping storage areas and replace when appropriate
- Responding to guest complaints/requests with professionalism and patience
- Communicating with supervisors on any damages, deficits and disturbances

Qualifications

- Ability to be flexible and resourceful in a fast-paced environment without compromising quality
- Professional appearance and customer-oriented, friendly conduct
- Willing to work with and invest in a diverse team and intricate operation
- Able to lift up to 40lbs, bend and kneel for extended periods, climb stairs frequently, and be continuously on the move
- Strong prioritization and time management skills
- A desire to make the best, better

